## NAWBO Roundtables: Rules of Engagement

1. Must be a Premier/Established member in good standing both locally and nationally.
2. Commitment to attendance and participation is mandatory to the success and harmony of the group - after missing three (3) meetings in a row, it’s up to the group to determine if the group member will be asked to leave or not. If a current Roundtable member decides to leave their existing group, reassignment to a new group may take up to 6 months.
3. The minimum number of members suggested for groups is 5, the maximum is 9. Any more or less may become difficult to manage and limit the individual and collective value intended for the group meetings.
4. Roundtables will be composed of non-competing businesses to ensure trust and confidentiality within the group.
5. The Roundtables Committee will form new groups that are diverse in their revenue levels, size, and years in business.
6. If a member leaves a roundtable, the leader of the roundtable will communicate that to their Roundtables Committee liaison.
7. If a roundtable disbands, the most recent leader will notify the Roundtables Committee to place members in new groups.
8. The Roundtables Committee will act as a clearinghouse when new members are needed within individual roundtables. They will officially place all new members within groups.
   1. They will encourage groups to add members, when there’s an opening within a group, at diverse business revenue, size, and experience levels.
   2. If a roundtable has a new member preference, they will communicate that to the Roundtables Committee liaison for a preferential placement opportunity.
   3. Individual roundtables will have (4) weeks to communicate if a new member has joined and communicate that back to their liaison.
9. The Roundtables Committee will consist of NAWBO members that have been a member of a functioning Roundtable for at least (1) year, or the same length of time in a Vistage or YPO group.
10. The Roundtables Committee suggests a First Meeting structure and structure for meetings thereafter. That structure is outlined in the Roundtables Framework & Overview document.