

Meeting 3: Start Your Group

In session one, you got to know one another and in session two, you set your Roundtable up for success! Now is the time to get things normalized.

Session three needs for each roundtable member:

- Access to the Roundtable welcome email received from NAWBO
- Printed copy of whichever roundtable format your group wants to start with. Use this as a guide to run the session
 - Note: you may want to stick with a form for a few sessions or you can try different forms to see what you like best.

Best Practice Reminders:

- Choose a timekeeper
 - Use a time keeping device to monitor how long each person shares so that there is enough time for each person to share.
- When other people are sharing:
 - Don't interrupt their share.
 - Hold all questions until the right time for question asking is available.
- Select a group leader
- Bring a journal or Ipad to your group meetings for note taking
- Commit to your group for 6-months before you determine if it is not a good fit

What to look forward to:

It takes time to get a group normalized. Be patient and know that the best asset you have as a group is open and honest communication. The roundtable committee is available to help if you need support. Please do not hesitate to reach out to VP of Roundtable Stefanie Fox Jackson or NAWBO Columbus Membership and Partner Engagement Coordinator, Arien Lawless.

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- The roundtable Committee will be in touch with a six-month check in to make sure you are enjoying all the benefits of being part of a NAWBO Roundtable.